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For office use only	
Member number	
App(s) received	
Amount received	

## Application to Reinstatement Creditable Service

Member Name	Social Security Number									
Mailing Address (check here <input type="checkbox"/> if a change of address) City, State										ZIP Code
Home Telephone Number					Other Telephone Number					
Best time to call between 7:30 a.m. – 5:00 p.m.					Best time to call between 7:30 a.m. – 5:00 p.m.					

I elect to reinstate creditable service previously forfeited because of withdrawal or refund in accordance with the provisions of the law pertaining to PSRS/PEERS. I understand that filing an Application to Reinstatement Creditable Service does not create a contractual obligation on my part to complete payment.

I certify that the information given on this application is true and complete. Furthermore, I have not purchased this service with any other retirement system and am not receiving nor will I be eligible for a benefit for this same service under any other retirement system excluding Social Security.

I understand this application will remain open until paid in full or termination of my PSRS/PEERS membership, and that interest, as set by the PSRS/PEERS Board of Trustees each July, will accrue on the unpaid balance on the first day of each month until paid in full; that termination of membership occurs at retirement, withdrawal or death; and if partial payment is made, proportional credit will be granted.

**X** \_\_\_\_\_  
 Signature of Member Date

Please keep a copy of this form for your records.

**Do not write below this line.**

Years of Credit Forfeited: Prior \_\_\_\_\_ Membership \_\_\_\_\_ Total \_\_\_\_\_

Less credit previously reinstated under this membership: \_\_\_\_\_

Less credit with this application:

Remaining credit eligible to reinstate: \_\_\_\_\_

Amount due for **all eligible credit** if paid in full by:  \$

WD Correspondence

Reinstatement Application #

ARN

## Reinstatement Q & A

**Q. Am I eligible to reinstate PSRS or PEERS membership service credit?**

A. Yes, if—

You have established a minimum of 0.1 of a year of membership service credit on a current membership with the Public School Retirement System of Missouri (PSRS) or the Public Education Employee Retirement System of Missouri (PEERS); and

You do not have credit with any other retirement system for the service (except Social Security).

**Q. Will the reinstatement of membership service credit count toward vesting my PSRS/PEERS membership?**

A. Yes.

**Q. How is the cost to reinstate service credit calculated?**

A. The cost to reinstate is calculated using the amount(s) you withdrew with interest\* charged on the withdrawn amount(s) from the date(s) of withdrawal to the date of final payment.

Once the reinstatement application is filed, interest\* will accrue on the unpaid balance the first of each month until paid in full.

\*The interest rate is set each July by the Board of Trustees.

**Q. How can I pay for the reinstatement of service credit?**

A. Payment may be made by check, cashier's check or money order made payable to System you belong to: either *PSRS of Missouri* or *PEERS of Missouri*. Also, the IRS allows PSRS/PEERS to accept "eligible rollover distributions" or "in-service trustee-to-trustee transfers" in payment of purchases. Please see the certification form for the rollover/transfer of pre-tax funds and information sheet for further details.

Payment cannot be made through payroll deduction.

**Q. How much service credit can I reinstate?**

A. You have the right to reinstate some or all of your previous service. Filing an Application to Reinstatement Creditable Service does not create a contractual obligation on your part to complete payment. You can reinstate credit in increments as small as one, one hundred thousandth (0.00001) of a year.

**Q. What is my deadline to pay for reinstatement of service credit?**

A. The application must be filed and paid in full prior to retirement. The application will remain open until termination of membership or until it is paid in full. Termination of membership occurs at retirement, death or withdrawal.

Any payments made will be added to your account on the June 30 following receipt of the payment or prior to termination of membership, whichever occurs first. Payments for reinstatements of credit will not be refunded.

If partial payment is made and your membership is terminated, proportional credit will be granted.

**For additional information, call PSRS/PEERS toll free at (800) 392-6848.**